

Academic Assessment Committee Meeting Minutes
February 11, 2014, 3:00pm—Provost's Conference Room, 354 Tigert Hall

Members Present: Timothy Brophy, Rajeeb Das, Catherine Emihovich, Margaret Fields, Joanne Foss, LeiLani Freund, Cheryl Gater, Avia Gridi, Mark Law, Bernard Mair, David Miller, Xin (Cindy) Qi, Alison Reynolds, Marie Zeglen

Guest: Tobin Shorey

1. **Welcome:** Tim Brophy welcomed the members and Tobin (Toby) Shorey, Director of Curriculum Monitoring and Analysis.
2. **January 14, 2014 Minutes:** Margaret Fields moved to approve the minutes, LeiLani Freund seconded, and all members voted to approve them.
3. **Approval requests:** Minor revisions of approved AAPs that have received executive approvals:
 - A. College of Engineering
 - i. 2012-13 B.S. in Mechanical Engineering Undergraduate AAP – Curriculum Map correction: EML4500 should be EML4507 on Curriculum Map
 - ii. 2011-12 B.S. in Mechanical Engineering Undergraduate AAP - SLO 4 has been included
 - iii. 2012-13 BS in Industrial and Systems Engineering Undergraduate AAP - Curriculum Map correction: “EIN4905 was given a real course number.” EIN4306C replaces it on the Curriculum Map.
 - iv. 2012-13 and 2013-14 BS Environmental Engineering Undergraduate AAP - Curriculum Map typo corrected: course MAP3202 should be MAP2302.
 - v. 2012-13 BS in Aerospace Engineering Undergraduate AAP - Curriculum Map corrected: EAS4100 should be EAS4101.
 - B. College of Liberal Arts and Sciences
 - i. B.S. in Botany Undergraduate AAP – minor SLO change; Curriculum Map change
 - ii. B.S. in Zoology Undergraduate AAP – minor adjustment; Curriculum Map change
 - iii. B.A. in Jewish Studies – Footnote to Curriculum Map modified to reflect elective options

After a brief review, the Committee had no questions on these minor corrections.

4. **SLOs for B.A. and B.S. degrees**

The Committee discussed whether degree programs which offer a choice to pursue a B.A. or B.S. (e.g. Geology, Mathematics, Biology, and Statistics) should have different SLOs. Dr. Fields emphasized that the Curriculum Maps are different for the degrees, and that although the capstone course is the same for the B.A. and the B.S. in Geology, the outcomes are assessed differently for the degrees.

Mark Law pointed out that different Engineering degrees have the same SLOs, set by an outside accrediting body, yet they are applied according to each degree's curriculum.

Dr. Brophy noted that the Office of Institutional Assessment works with faculty when an outside accrediting body has specific requirements, such as the College of Engineering has.

Dr. Brophy suggested a motion from this Committee to resolve or confirm the issue for the future; since it has always been the practice of the Committee that SLOs are determined by faculty. In support of this, Toby Shorey mentioned that in the Undergraduate Catalog the text above the ALCs addresses the difference between the B.A. and the B.S. degrees. Consensus was reached that this practice remain unchanged, and no motion was needed.

There were no further questions or discussion.

5. **SLOs and UFOonline (ALCs linked at <http://ufonline.ufl.edu/resources/academic-support/resources/>)**

After the January 2014 meeting, the Office of Institutional Assessment s confirmed that SLOs for the Online Institute programs were being entered into the Canvas system.

Following a discussion by the committee members, Dr. Law moved that the Academic Assessment Committee confirms that the only authorized location for the undergraduate SLOs is the Undergraduate Catalog. Dr. Fields seconded the motion, and all approved it.

6. **Other business** – There was no other business.

7. **Next meeting:** Tuesday, March 11, 2014, 3 p.m. in 239 Tigert Hall

Dr. Law moved to adjourn the meeting, Dr. Fields seconded, and all approved the motion.